GO-IEP Demo Site

A demo website is available to allow anyone to navigate through the application. Students listed in the demo program are not real students. Periodically, this website will be refreshed, and all previously saved data will be deleted. You may enter or delete any information you wish in order to learn how the application works. Data already entered may have been entered by others who were also experimenting so do not be concerned when information in an IEP appears to be inconsistent. The purpose of this website is not to demonstrate valid content of compliant IEP, but rather to allow users to experiment with the features of the application.

The GO-IEP Demo site will be unavailable for use the due to monthly maintenance on the last Friday of every month.

To use the GO-IEP Demo site, please follow these directions:

- 1. Go to https://sldstrn.gadoe.org/sldsdemoweb
- 2. Select View Demo.
- 3. Select View District Dashboard.
- 4. Select IEP in the blue menu bar. (Note: The blue menu bar is for SLDS applications.)
- 5. To access the GO-IEP HELP document for guidance, choose HELP in the drop-down menu next to the user name. The HELP document will give you guidance in using the application.
- 6. To access a student, use the STUDENT SEARCH function and follow either a. or b. below.
 - a. If you were given a student name and/or GTID, type in the GTID or a couple of letters of the last name of the student you were given for training and choose ACTIVE filter then Click "Look up".
 - b. Choose the NEW filter, click "Look up" and then select the student's name and assign a casemanager.
 - Once a case manager is assigned or reassigned, the student's name becomes a hyperlink you can select to enter the student's case. (If the name is not a hyperlink, return to the Student Search page, search for the student using the ACTIVE filter, then select the student's name.)

If you assigned the case manager, follow the steps below to complete the setup of the student.

- 7. Go to the Timelines tab. (Refer to HELP for further guidance on this page.)
 - a. Select the Override Timeline Dates link.
 - b. Select "This student needs to begin due process starting with initial consent to evaluate." AND "Student is an initial referral with no historical dates."
 - c. Select Save and Submit Timelines Override.
- 8. Go to the Profile tab and look at the information on all the pages.

Add information for parent(s). (Refer to HELP for further guidance on this page.)

- 9. Go to the Team Members tab. (Refer to HELP for further guidance on this page.)
 - a. Add team members from the System Users list or by using the Other option.
- 10. Go to the Timelines tab. (Refer to HELP for further guidance on this page.)
 - a. Select Start Consent to Evaluate link. Enter the information requested, Save, then then close the form.
 - b. Select Consent to Evaluate in Process link. Print the Parent Consent and/or enterthe information requested. Then select Save Parent Consent and close the form.
- 11. Once you return to the Timelines tab, select the Start Initial Eligibility link.
- 12. On the Meeting Notice, select Modify Meeting Purpose and add "Develop an initial IEP, if appropriate," Save and Submit the form. This will allow you to work within an IEPalso.
- 13. Select the Eligibility or IEP tab, select View/Update to begin working on the document.